



INFORMATION BROCHURE

Student Academic Management System (SAMS)

Higher Education Department, Government of Odisha

MASTER IN EDUCATION (M.Ed.) (2 Years)

FOR THE ACADEMIC YEAR 2024-25

**Ragging in any form
in HEIs is an offence
and punishable
under law.**

Please read the Information Brochure carefully
before filling the Common Application Form (CAF)

FOR MORE DETAILS PLEASE CONTACT
Sanjog Helpline (TollFree) Number
155335 or 1800-345-6770



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Definitions & Acronyms

Applicant Copy	It contains the application barcode number and the information submitted by the applicant, to be retained by the applicant. (Barcode number is necessary for any future use.
BSE, Odisha	Board of Secondary Education, Odisha
CAF	Common Application Form
CGPA	Cumulative Grade Point Average
CHSE (O)	Council of Higher Secondary Education, Odisha
CLC	College Leaving Certificate
DOB	Date of Birth
IB	Information Brochure
HED	Higher Education Department
HEIs	Higher Education Institutions (Universities & Colleges)
NCTE	National Council of Teacher Education
OTP	One Time Password
SAMS	Student Academic Management System
SF	Self-Financing
ULC	University Leaving Certificate
Sanjog Helpline Toll Free Number	155335 OR 1800-345-6770: It is toll free helpline number which provides information to applicants / parents / general public on query related to B.Ed,B.H.Ed & M.Ed Entrance Examination.

1. Highlights of the Common Prospectus:

- i) Please read the **Information Brochure** carefully before filling the online Common Application Form (CAF).
- ii) An Entrance Examination is compulsory for all the aspirants interested to take admission into the **2 years M.Ed. courses** at the Higher Education Institutions participating under SAMS for the Academic Session 2024-25.
- iii) The **Utkal University, Bhubaneswar** is included under SAMS for admission into 2 Years M.Ed. courses from the current Academic Session 2024-25. No separate entrance examination and admission will be there for admission at Utkal University, Bhubaneswar.
- iv) **The Phase-I will consists of 4 rounds of selection.** In the last round (4th round), the de-reservation of seats will be carried out in absence of the eligible applicants of a specific category. After completion of Phase-I admission, if vacancy arises, Higher Education Department may publish the Phase-II or waiting list admission round.
- v) **Slide up Consent:** - Applicants who got selected in any of the HEIs, are bound to take admission in the selected HEIs. After taking admission, the “slide up” option shall be enabled in the applicant’s login and the interested applicants can give their Consent for participating in the subsequent rounds for their upper choice Institutions. The slide-up option will not be available for the applicants, who will be selected in their 1st choice/preference HEIs. (If an applicant give his/her consent for the next round using the Slide-Up option and is not selected, their consent will carry over for the subsequent rounds. If the candidate is selected and taken admission, they will have to provide their consent again for Slide Up, if interested.)
- vi) Whenever a seat is allocated, applicants must take admission in the assigned higher education institutions (HEIs) and can opt for the slide-up option to be considered for higher preference HEIs. Failure to take admission in the selected HEIs will be taken as a rejection of the allocated seat and s/he will be out of the admission process for the subsequent rounds.
- vii) This Academic Year, the applicants are required to upload the **Residence, Income & Caste Certificates** while filling up the CAF. Hence, applicants are advised to keep the required certificates ready in well advance before filling

- up the CAF. If the applicants fail to upload the certificates during filling up the CAF, another chance will be given to upload the certificates during updation of graduation/ equivalent marks, which will be mandatory. Without uploading the required certificates, they will be not able to submit the application.
- viii) Applicants are advised to indicate their choice of HEIs by entering the numbers (e.g., 1, 2, 3...) next to the names of all the institutions, in order of their preference. Accordingly, Selection and allotment of HEIs will be done.
- ix) **Online collection of Admission Fees shall be implemented for admission into M.Ed. Courses from this Academic Session. The applicants have to pay the admission fees in online mode (as paying the CAF fees) after being selected for any of the HEIs.**
- x) Applicants seeking admission into M.Ed. courses at the State Public Universities and Colleges those are participating in SAMS for the Academic Year 2024-25, must apply exclusively through the online mode. **There will be no OFFLINE mode for submission of CAF.**
- xi) After submitting the Common Application Form (CAF), if any mistakes encountered by the applicant or any changes required in the CAF, then s/he can edit the details only for once by entering the OTP received in his/her registered mobile number within the approved timeline.
- xii) During the editing of CAF, all the differential amounts will be collected online at the time of admission. The differential amount will be mentioned in the CAF & Intimation for the knowledge of the applicant and respective HEI.
- xiii) **The candidates, whose final U.G. results are awaited (not published), can also apply on-line in the CAF to appear the Entrance Examination. But they must upload their marks and provide their preference of HEIs (Choice Locking) by logging into the “Existing Students Login” prior to fixed timeline published in the advertisement.**
- xiv) **Both Temporary & Permanent type PwD applicants (40% & above) will get the reservation benefits in admission from the Academic Session: 2024-25.**
- xv) As per Higher Education Department Letter No. 5023 dated 05.02.2024 ([ANNEXURE-I:-](#)), It has been clarified that all the academic fees except Mess

charges have been waved in respect of the students with disabilities of 40% or more admitted in **regular seats**. However, the **students admitted in self-financing seats, the waver of academic fees as well as hostel fees shall not be applicable**. The following fees are coming under the “Academic Fees”.

xvi) In the Current Academic Session, the Applicants are also required to provide the parental annual income in the required field.

2. Name of the Institutions and Intake Capacity :

Admission into the institutions participants under SAMS will be held for **2 years M.Ed. Courses** according to the intake capacity listed below. The institutions are offering the said courses in regular and self-financing mode. The list of the institutions that offering normal seats and self-financing seats are as follows.

Sl. No.	Name of the Institutions(Normal Seats)	Intake
1.	Dibakar Pattanaik Institute of Advanced studies in Education (DP IASE), Berhampur	50
2.	Nalini Devi Women’s College of Teacher Education, Bhubaneswar(Only women Candidate)	50
3.	Radha Nath Institute of Advanced Studies in Education (RN IASE), Cuttack	50
4.	Dr. Parsuram Mishra Institute of Advanced Studies in Education (Dr PM IASE), Sambalpur	50
5.	Nabakrushna Choudhury College of Teacher Education (NKC CTE), Angul	50
Total		250

Sl. No.	Name of the Institutions(Self-Financing Seats)	Intake
1.	Utkal University, Bhubaneswar(Self-financing)	50
Total		50
Grand Total		300

3. Eligibility:

The candidate must fulfill all the eligibility criteria for admission into the 2 years M.Ed. Courses is as mentioned below:

- Candidates seeking admission to the M.Ed. Programme should have obtained at least 50% marks for General category and 45% for SC/ST/SEBC/PwD category or an equivalent grade in the following programmes :
 1. B.Ed./B.H.Ed.
 2. B.A., B.Ed. / B.Sc., B.Ed.
 3. Arts / Science Graduate with D.El.Ed. Degree (with 50% marks in each for General category and 45% in case of SC/ST/SEBC/PH category)
- The candidates who have appeared the final year Examination of B.Ed. / B.H.Ed./ B.A., B.Ed. / B.Sc. B.Ed. are also eligible to apply. Their candidature for admission is subject to the required aggregate percentage of marks during the time of their admission, failing which his / her selection will be canceled.
- She/he must have passed Odia as MIL up to HSC level or any equivalent or higher examination or have passed Odia as a subject in the specific examination conducted by BSE, Odisha of HSC standard.

3.1 There is no age limit for the Course.

4. Reservation:

The Reservation Policy formed by Government of Odisha will be followed during the admission process.

- Scheduled Caste (SC)-16.25% of total seats shall be reserved for SC applicants.
- Scheduled Tribe (ST)-22.5% of total seats shall be reserved for ST applicants
- **Socially Economically Backward Class (SEBC)-11.25%** of total seats shall be reserved for SEBC applicants.
- **Unreserved (UR)- 50%** of total seats shall be reserved for UR applicants.
 - The Caste Certificate shall be considered by virtue of birth only (Caste by marriage or adoption will not be considered).
 - The candidates must be permanent residents of Odisha.
- **PwD-5%** of total seats for person with benchmark (40% or above) i.e for temporary and permanent disability irrespective of category and stream.
- All candidates with benchmark disabilities are required to submit UDID (Unique ID for Persons with Disabilities) disability certificate issued online in their favour vide <http://www.swavlambancard.gov.in/> along with application for availing reservation under PwD quota.
- As per SSEPD Department Notification No.5823 dated 29.07.2022, after 31st August 2022, disability certificate will not be issued in manual mode.
- The students with benchmark disabilities shall be allowed compensatory time of 20 minutes per hour during examination.

- Candidates must have capacity of speaking, hearing (with suitable aids) and writing essential for teaching job.
- The students with benchmark disabilities admitted to the Course **will pursue their studies within the existing facilities available in the institution** until special provisions are being made for them.
- Candidates with benchmark (temporary & permanent) disabilities with not less than 40% disability will be allowed for admission to the course under PWD Category.

4.1 Provision for Scribe:

- As per State Government Resolution issued on 05.09.2017 in para 14 (4) the facility of Scribe / Reader shall be provided to any PwD with not less than 40% of Disability provided he / she has limitation in writing or that of speed.
- The candidates with scribes should be provided with the proper sitting arrangement in the examination hall preferably one candidate in each room or if there is space constraint, one candidate in each corner of a room.
- The educational qualification of the Scribe should not be same/ similar level that of the candidate. The examination center superintendents are to ensure this. **For the M.Ed. Entrance, Graduate student will not be allowed as scribe. The scribe must be less than Graduation qualification.** Proper identity proof of the scribe in this regard is required to be submitted at the examination center.
- If the Scribe is provided by the Examination conducting body, the candidate should be allowed to meet him at least 2 days prior to commencement of the examination so that the candidate could be familiarized with the scribe or could report to the examination center superintendent well in advance, if he / she is not satisfied with the scribe.
- All PWD candidates shall be allowed to appear the examination in the ground floor only.

4.2 Reservation for ESM Category:

- The person who is retired from Defence service (**Army, Navy and Air force**) is to be considered as Ex-serviceman except Central Armed Police Force (CAPF) CRPF, CISF, BSF, SSB, ITBP, NDRF etc.
- The son / unmarried daughter/spouse of the Ex-serviceman including self are eligible to apply on submission of Certificate issued by the **Rajya Sainik Board**, Nageswar Tangi, Odisha, Bhubaneswar and **Zilla Sainik Board** in favour of his /her parents/spouse at the time of filling up of the Online Application Form. The certificate must reflect the name of ex-serviceman, the date of entry and retirement to/from the defence service, his relationship with the candidate, seal and signature of the concerned authority.

5. Regulation for Admission:

- Conversion of CGPA to percentage :- $CGPA \times 9.5 = \%$
 - { Ex- CGPA =9.8 , i.e $9.8 \times 9.5 = 93.1\%$
- All those candidates who have appeared in the final year examination and whose results are awaited may also apply. However, they are

required to update their graduation mark in the portal as per the mentioned timeline.

- General and SEBC category candidates are required to pay the CAF fees as Rs.500.00 (Rupees Five Hundred) only. Similarly, SC and ST category candidates are required to pay the CAF fees Rs.300.00 (Rupees Three Hundred) only. Online payment in SAMS portal is compulsory to deposit the CAF through the prescribed gateways. No offline payment option will be available.

N.B :- In case of PWD candidates, CAF fees will be Zero for the academic session 2024-25

- The candidates are required to mention the name of the district to appear the entrance test.
- The entrance examination will be conducted by the State Selection Board, Odisha. The entrance score of the appeared applicants will be shared by SSB to SAMS. Accordingly, SAMS will prepare the merit based allotment. The entrance score will be published on the SAMS portal. (<https://te.samsodisha.gov.in/>).
- All the applicants who have submitted the common application form (CAF) and appeared the entrance examination are allowed to enter their choice locking for all the HEIs as per the approved timeline.
- The Barcode of the CAF will be consisting of 13 digits in the format “Last two digits of the academic year followed by TE by 9 digits unique number. {Ex- 24TE.....}
- After submitting the Common Application Form (CAF), if any mistakes encountered by the applicant or any changes required in the CAF, s/he can edit the details **once only** by entering the **OTP** received in his/her registered mobile number within the approved timeline.
- During the editing of the CAF, if the candidate changes his/her Social Category/ Reservation criteria, then there may be fluctuation in CAF fees. By doing so, if the CAF fee becomes less, then there will be no refund of CAF fees.
- During the editing of CAF, all the differential amounts will be collected online at the time of admission. The differential amount will be mentioned in the CAF & Intimation for the knowledge of the applicant and respective HEI.
- Admission-related notices can be viewed by applicants in the announcement section of the applicant login.
- From this academic session 2024-25, the applicants have to pay the admission fees in Online mode within the approved timeline. After successful Payment, the applicants have to download the intimation letter and produce the same along with required documents during the time of admission process.
- *After being selected for any of the HEIs, applicants have to pay the admission fees in Online mode as shown in the screen. In the subsequent rounds, if the applicant has chosen the slide-up option and managed to*

get a seat s/he has to pay the differential fees only. If the amount will be less, than the differential fees will be refunded to the student's bank account number provided in the CAF after the completion of the admission process. After successful payment applicants can download the Intimation letter.

- In the current Academic Session, there will be 2 nos. of Phases for admission into M.Ed. Courses. That will be Phase-I, Phase-II i.e. waiting list admission round (If any vacancy available).
- The Phase-I will consists of 4 rounds of selection. In the last round (4th round), the de-reservation of seats will be carried out in absence of the eligible applicants of a specific category.
- Applicants who got selected and taken admission during the Phase-I admission process (for any of the rounds) at any Higher Education Institutions (HEIs) will not be eligible to participate in Phase-II admission processes. This implies, applicants who have not get selected in any the round in Phase-I, will be allowed in the Phase-II admission processes.
- Applicants who get selected in his/ her 1st choice of preferences in a round, s/he will be not eligible for participating in Slide-up process.
- After 1st, 2nd & 3rd round of admission, a link will be enabled in the student's login to give their consent for SLIDE-UP process except the candidates who have selected in their 1st option.
- The institution-wise seat matrix for M.ED. Course will be verified by Teacher Education, Higher Education Department.
- Only online CAF with a BARCODE number shall be accepted. DTP typed or other forms of CAF shall not be accepted.
- The CLC will be issued online to keep the admission and vacancy data automatically up-to-date on the SAMS portal. As per Higher Education Department Letter No. 14667 dated 18.04.2024 ([ANNEXURE-II:-](#)) it has been clarified that the CLCs issued after the closure of admission period can only be surrendered within 15 days of their date of issuance.
- Applicants are advised not to change their bank account details, email-id, mobile number provided in CAF till the completion of course. Because, the Higher Education Department will refund the amount (if required) to the given A/C numbers only.
- As per Higher Education Department Letter no. 5023, dated 05.02.2024 ([ANNEXURE-I:-](#)), it has been clarified that all academic fees, except mess charges, have been waived for students with disabilities of 40% or more who are admitted in normal seats. The students admitted in seats running in self-financing mode, the waver of academic fees as well as hostel fees shall not be applicable.

Note: Intimation for e-Admission will be communicated through the following modes:

- a. SMS to the mobile number provided in the CAF

- b. Email id provided in the CAF
- c. WhatsApp number
- d. An applicant can get the information by dialing Sanjog Helpline Toll-Free (155335 OR 1800-345-6770) Number by giving their CAF Barcode Number on all Government working days between 06 A.M. to 10 P.M.
- e. Applicant can download the intimation letter by login to his/her student login.
- f. Notice board of Destination HEI (where the applicant is selected to take admission)

6. HOW TO APPLY

The applicants are hereby advised to follow the below mentioned processes to apply for admission into B.Ed. Courses on the SAMS portal. An applicant has to fill up the relevant information in the CAF and submit it on-line.

- i) Go to SAMS website www.samsodisha.gov.in and click on the “B.Ed., B.H.Ed., and M.Ed.” link available under the Higher Education Department.
- ii) Click on the "New Student Registration" button. Enter the Name of the Student, Mobile Number, Mail id and Date of Birth in the box provided.
- iii) Click on the "Generate OTP" button. A six-digit OTP will be sent to the mobile number provided, which will be valid for 5 minutes. Further, enter the OTP number in the box showing on the computer screen.
- iv) Create your own password and reconfirm the same in the box showing on the computer screen. The password must have at least one Upper Case, Lower Case, Digit, and Special Character in it e.g. Abcd@1234.
- v) After Successful registration, the applicants have to provide their login credential (User Name & Password) to enter into their Student’s login.
- vi) Applicants can check the Eligibility Criteria for applying into B.Ed. Courses before filling up the CAF. For details, Please refer Point No. 3: ([Eligibility:](#))
- vii) In the current Academic Session, after successful login, applicants who select the “Application Form” button will see a pop-up asking, “Do you want to use Digi-Locker data to auto-fill the Common Application Form?”
- viii) By selecting “yes,” the applicant's demographic data, along with their income and residence certificate (if available), will be automatically retrieved from Digi-Locker and entered into the Common Application Form in a non-editable format.
- ix) By selecting “No,” applicants will need to fill out the form manually without fetching any data from Digi-Locker.
- x) During filling up the CAF, the applicants are mandatorily required to provide their Aadhaar Number in the required field. Aside, APAAR ID will also be asked to be entered during filling up the CAF.
- xi) Applicants are required to select the **Social Category & Stream** carefully. Also, they are instructed to select the “District for Centre of examination” carefully.
- xii) During the current academic session, applicants will be notified about their eligibility for various scholarship schemes on the basis of provided data in

the CAF. It is recommended that all the applicants should fill out the CAF with the necessary information such as Residence/Income details and required to upload the certificates, even though it is not mandatory.

- xiii) Applicants who have not uploaded their different certificates in their login while filling the CAF, will have a chance to upload the same at the Degree mark updation period.
- xiv) After submitting the application, applicants have to pay the requisite CAF fees through online. After successful payment, applicants can click on the “Print CAF” button available on the left side menu of the dashboard to take the printout of the Common Application form and keep with them for future reference.

7. Process of Selection and Allocation of Institution for getting Admission:

- a) Allocation of institutions on the basis of the result of the Entrance Test and social category-wise.
- b) Applicants who have not updated their graduation marks shall also be considered However their merit in the selection list shall be below the candidates who have updated their graduation marks in case the entrance test mark when is found to be a tie.
- c) The candidates are required to give their choice of institution for all the institutions in order of preference (On the basis of this, Selection will be done for the candidate and institution).
- d) **Candidates will be selected as per their choice locking of institution depending upon his/her merit and availability of seats in their respective social category.**
- e) The selected candidates shall be intimated through SMS to download the Intimation letter for admission and the candidate will report to the institution for admission.
- f) During the admission, against each selected applicants 5 nos. of options will be shown in the HEIs e-space. The admission team member will choose any of the option from the drop down menu. Those are 1) Admitted 2) Absent 3) Rejected 4) Observations 5) **Error Correction.**
- g) **In the current AY, an extra option namely “Error correction” has been given in the HEIs espace. The error correction option can be chosen, if**
 - 1. **Applicant’s Percentage of disability is less than 40%**
 - 2. **S/he is not coming under PwD category**
 - 3. **S/he is not coming under ESM category**
 - 4. **Interchange among SC & ST (means the applicant belongs to ‘SC’ Category but wrongly entered ‘ST’ while filling up the CAF or vice-versa)**
- h) After taking admission in the allotted college during the first admission selection, the “Slide-Up Option Form” will be enabled in the student’s login for submitting OTP-based consent for participating in the slide-up process for the next selection round.

- i) Slide-up opted candidates will be transferred to the institution as per their preferred institution submitted during choice locking, provided the vacancy occurs in the respective institution, the respective social category.
- j) If an applicant has opted for the Slide-up option and got a seat in the selection of admission, then s/he is bound to take admission to the college chosen for slide-up, otherwise, S/he will be out of the entire selection process. Hence, applicants are requested to think twice before opting for the slide-up option.
- k) The candidates who have been slided up to another institution, their names will be automatically removed from the previously admitted institutions and the online CLC will be generated.
- l) If an applicant give his/her consent for the next round using the Slide-Up option and is not selected, their consent will carry over for the subsequent rounds. If the candidate is selected and taken admission, they will have to provide their consent again for Slide Up, if interested.
- m) In case of a tie, the higher percentage of marks at the Graduation Level shall be taken into consideration. If the Graduation Mark is also found as a tie, in that case, the candidate who was born earlier will come first in selection list.
- n) Total sanctioned seats (Excluding PwD seats) in each category shall be distributed as per reservation policy.
- o) Institution-wise vacancy details will be made available in the Institution e-space and SAMS Teacher Education website.

8. Documents to be submitted at the time of Admission :

- Downloaded Intimation Letter.
- CLC, in original.
- Conduct Certificate, in original.
- All Certificates and Mark sheets, in original.
- Certificate of Head of the school to the effect that he/she has passed HSC in Odia medium (in the cases who have passed from other Board without Odia as MIL).
- Residential Certificate issued by not the rank below Tehsildar / Additional Tehsildar.
- Caste Certificate in case of SC, ST and SEBC candidates, by virtue of birth, not by marriage / adoption.
- UDID Disability Certificate issued Online in their favour in case of PWD candidates.
- Ex-serviceman Certificate in case of son / unmarried daughter / spouse of Ex-serviceman / self.
- Two recent stamp size coloured photographs.

N.B: Xerox Copies of all certificates / mark sheets shall be signed by the candidates in full under the caption "Submitted by me".

N.B: This is for information of all candidates that the admission fees (per year) Will be collected through Online Mode for Academic session 2024-25.

9. Fees for Admission During Academic Session 2024-2025

9.1 Fees for Teacher Education Colleges (Normal Seats)

Total Admission Fees (per Year)	
<i>For 1st Year</i>	Rs. 6627.00 /-
<i>For 2nd Year</i>	Rs. 6166.00 /-

9.2 Fees for Admission in a Self- Financing Seat:

The admission fee for the 2-year M.Ed. course at Utkal University, Bhubaneswar is Rs. 50,000.00 per annum.

10. Modalities of OMR Based Entranced Test :

The State Selection Board, Odisha is authorized to decide the modalities or conduct the entrance examination for the Academic Session 2024-25.

General Instruction for the Examinees:

- I. Examinees have to download the Admit Card from the Official Website of the State Selection Board: www.ssbodisha.ac.in . Detailed instructions in that regard shall be issued by the State Selection Board well in advance of the commencement of the Examination.
- II. Examinees are required to remain in constant touch with the Official Website of the State Selection Board: www.ssbodisha.ac.in to get them updated on Examination Process.
- III. However, if an changes required by the state selection board (SSB), Odisha, that will be informed to the applicant in well advanced.

SYLLABUS For ENTRANCE TEST

Subject Area	Marks	No. of Items
Basics of Education	20	20
Understanding the learner & learning process	20	20
Curriculum and curriculum transaction	20	20
Contemporary issues in school Education	20	20
Assessing the learner; Planning and management of school	20	20
Total	100	100

Detailed Syllabus :

Subject	Detailed Content
Basics of Education	<ul style="list-style-type: none"> ▪ Understanding Education: Education as a process, Aims of Education, Ideas of Educational thinkers (Gandhi, Tagore, Dewey, Rousseau). ▪ Education in socio cultural context of India: Role of education in social control & social change. Education as an instrument for promoting national integration, Education for Democracy & Education for Globalization. ▪ Education for National Development: Education and national development, Education as an investment for Human Resource and Economic development. ▪ Education Policy imperatives: Constitutional provisions, NPE(1986,1992), RCFTE 2009, NCF-2005.
Understanding the learner & learning process	<ul style="list-style-type: none"> ▪ Understanding the child & Adolescent: Developmental tasks and role of teacher. ▪ Understanding differences between learners: Areas of differences, factors affecting differences. Understanding differently-abled learners. ▪ Methods of studying learner behavior- Test, Observation, Case study ▪ Understanding learning process:- Relevance and applicability of theoretical, Perspectives of learning - Skinner, Piaget, Vygotsky. ▪ Understanding higher mental processes of learning: Intelligence - Measurement of Intelligence, Creativity: Characteristics & process, Role of teacher in promoting creativity. ▪ Organizing learning - Paradigms for organizing learning, modes of learning, organizing learning in heterogeneous classrooms.
Curriculum and curriculum transaction	<ul style="list-style-type: none"> ▪ Curriculum: Concept, types, bases of curriculum, principles & process of curriculum development. ▪ Understanding teaching: Major shift in teacher education as per NCF-2005, ▪ Teaching as a profession, professional ethics & accountability of teacher, ▪ Phases of teaching: Pre-active, interactive & post-active phase, teacher activities in different phases.

<p>Contemporary issues in school Education</p>	<ul style="list-style-type: none"> ▪ Equality & Equity in Education: Nature & forms of inequalities, inclusive education, provision for addressing inequalities - SSA, RTE Act, RMSA. ▪ Quality in Education: Strategies for enhancement of quality in School Education, Functions of NCERT, NCTE, NUEPA, for quality improvement. Role of teacher for quality education. ▪ Education for conservation of Environment: Protection and conservation of environment. Strategies for sensitizing learners towards protection of environment and its conservation.
<p>Assessing the learner; Planning and management of school</p>	<ul style="list-style-type: none"> ▪ Learning Assessment: CCE, Assessment of learning, Assessment for learning, Assessment as learning - its tool & techniques. ▪ Test construction: Characteristics of a good test. ▪ Statistics: Measures of variability, Correlation, Standard scores - Z score, T-score, percentile. ▪ School Development plan & management, management of material, financial and human resources. ▪ Monitoring and Action Research: Mechanism of monitoring, conducting, reporting action research & follow up. ▪ Classroom Management: Components of class room environment and its management, types of learning resources in the class room and their management

No

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No.: 5023 /HE, Dated: 05 /02/2024
HE-PTC-MISC-0003-2024

From

Smt. Mousumi Nayak, OAS(S)
Joint Secretary to Government

To

The Chairman, P.G. Council, Berhampur University,

The Controller of Examination, Berhampur University

Sub: Implementation of provisions for the disabled students

Madam / Sir,

In pursuance to this Department Order No.34010 dated 13.12.2017, on the subject cited above, I am directed to intimate you that all academic fees except mess charges have been waived in respect of students with disabilities of 40% or more and the expenditure in this regard was to be met by the Aided Colleges from their own internal resources. Now, it has come to the notice of Government for some ambiguities with regard to Academic Fees.

After careful consideration, it has been decided to include the following fees under "Academic Fees" which shall be waived in respect of students with disabilities of 40% or more admitted in State Public Universities/ Government & Aided Colleges coming under this Department.

1. Admission fees and re-admission fees
2. Tuition Fees
3. Magazine Fees
4. Calendar Fees
5. Library Fees
6. Reading and Common Room Fees
7. Time Table Fees
8. Proctor and Work Experience Fees
9. Abstract of Attendance Fees
10. All semester examination fees

However, it is important to clarify that for the students admitted in self-financing Courses, where all the expenditures are met from the funds received from students (e.g. remuneration to teaching and non-teaching staff, guest faculties, lab maintenance & other logistics support etc.), the waiver of aforementioned academic fees as well as the hostel fees shall not be applicable.

This shall come into force with immediate effect.

Yours faithfully,

Joint Secretary to Government

(P.T.O)

Memo No. 5024 /HE, Dated: 05 /02/2024

Copy submitted to the OSD to Commissioner-Cum- Secretary, Higher Education Department for kind knowledge of Commissioner-Cum- Secretary.


Joint Secretary to Government


Memo No. 5025 /HE, Dated: 05 /02/2024

Copy forwarded to the P.S. to Principal Secretary to Government, SSEPD Department for kind information of the Principal Secretary.


Joint Secretary to Government

Memo No. 5026 /HE, Dated: 05 /02/2024

Copy forwarded to all Departments for information and necessary action.


Joint Secretary to Government

Memo No. 5027 /HE, Dated: 05 /02/2024

Copy forwarded to the Registrar, State Commissioner for Persons with Disabilities, Bhubaneswar for kind information and necessary action.


Joint Secretary to Government


Memo No. 5028 /HE, Dated: 05 /02/2024

Copy forwarded to All the Registrars / Controllers of Examinations of All State Public Universities / The Principals of all Govt. Colleges. / Non- Govt. Aided Colleges for kind information and necessary action.


Joint Secretary to Government


Memo No. 5029 /HE, Dated: 05 /02/2024

Copy forwarded to All RDEs (Bhubaneswar /Sambalpur/ Berhampur/ Balasore/Jeypore) for kind information and necessary action.


Joint Secretary to Government

Memo No. 5030 /HE, Dated: 05 /02/2024

Copy forwarded to UNE /GCET/NCET Section, Higher Education Department for kind information and necessary action.


Joint Secretary to Government

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

No.: 14667 /HE, Dated: 18 /04/2024
HE-PTC-SAMS-0001-2023

From

Rajata Kumar Mansingh, OES-I
Deputy Director, PTC

To

The P.G. Council Chairman (All State Public Universities coming under Higher Education Department)

The Principals (All Government/ Non-Government Aided/Non-Aided Degree Colleges coming under Higher Education Department)

The Principals (All Government Teacher Education Institutions coming under Higher Education Department)

Sub: General instruction on considering the surrender of College Leaving Certificate (CLC) for the students taken admission into U.G, P.G. & B.Ed. Courses under SAMS

Madam/ Sir,

In inviting a reference to the subject cited above, I am directed to say that after closure of admission period, government is receiving numerous requests to surrender the issued CLCs of the students after so many days of the issuance. These requests are typically due to either errors in the issuance process by the Higher Education Institutions or students' desires to surrender their CLCs for various reasons during their course period for U.G., P.G. & B.Ed. Courses.

Therefore, it is hereby clarified that the CLCs issued after the closure of admission period can only be surrendered within 15 days of their date of issuance. After this time period, the government will not entertain any requests for surrender of CLC under any circumstances.

This is for your kind information and necessary action.

Yours faithfully,



18.04.2024

Deputy Director

Memo No. 14668 /HE, Dated: 18 /04/2024

Copy submitted to the P.S. to Commissioner-Cum- Secretary, Higher Education Department for kind knowledge of Commissioner-Cum- Secretary.



18.04.2024
Deputy Director

(P. T. O.)

Memo No. 14669 /HE, Dated: 18 /04/2024
Copy forwarded to the Branch Officer, Teacher Education Section for kind information.


18.04.2024
Deputy Director

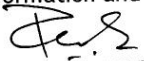
Memo No. 14670 /HE, Dated: 18 /04/2024
Copy forwarded to the Joint Secretary to Govt., PTC Section for kind information.


18.04.2024
Deputy Director

Memo No. 14671 /HE, Dated: 18 /04/2024
Copy forwarded to All RDEs (Bhubaneswar /Sambalpur/ Berhampur/Balasore/ Jeypore) for kind information and necessary action.


18.04.2024
Deputy Director

Memo No. 14672 /HE, Dated: 18 /04/2024
Copy forwarded to the General Manager, OCAC for kind information and necessary action.


18.04.2024
Deputy Director